**Adviser Job Description**

The role of an adviser is to guide and support students through the fundamentals of journalism through honesty, transparency and responsible news gathering.

* Advisers will help to coach and guide students in selecting stories for publication, identifying news values and publishing within an open forum, but the editorial board will make final decisions for publication.
* Advisers will maintain professionalism in the newsroom while playing a key role as an educator and leader.
* Advisers maintain a focus on ethical and responsible journalism.
  + [SPJ Code of Ethics](https://www.spj.org/ethicscode.asp)
* Advisers will help develop a structured editorial policy that allows for the student editorial board to make suggestions and edits for final publication of material.
* Advisers will help to facilitate discussions, brainstorming sessions and editorial meetings, but students will be encouraged to lead.
* Advisers will provide guides translating the workflow and identifying the student roles within a newsroom.
* Advisers should offer guidance without censorship.