**Rubric – Pre-Press Process**

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| **Criteria** |  | Exceeds Expectations | Meets Expectations | Approaches Expectations | Needs Improvement | Comments/Suggestions |
| **Understanding** | * The photos represent an understanding of the basic functions of the pre-press process.      * The photo is not manipulated, but shows the actions taken with the use of cropping, resizing, and image adjustments in the Photoshop application. * The written summary of the pre-press process includes the steps taken by the group to edit the image in preparation for publication and includes an explanation of why the image was edited. | 15 | 10 | 5 | 4 or less |  |
| **Organization** | * The photos and written summary are labeled and clearly identified. | 5 | 4 | 3 | 2 or less |  |
| **Fulfilled Requirements** | * One edited photo was exported, saved, and attached to the written summary presented by the group. * The assignment was submitted on or before the requested deadline. | 5 | 4 | 3 | 2 or less |  |